



Florida Department of Transportation  
**DISTRICT 6**  
Miami-Dade & Monroe Counties

**Welcome**  
**Contractors' Meet And Greet**  
**Monday, April 18, 2011**

# Meet the Construction Team



**Gus Pego, P.E.**  
District Six Secretary

**Debora Rivera, P.E.**  
District Six Director of  
Transportation Operations

**Mark Croft, P.E.**  
District Six  
Construction Engineer

**Mario Cabrera, P.E.**  
District Six Assistant  
Construction Engineer

**Erik Padron, P.E.**  
South Miami-Dade  
Resident Engineer

**Ivan Hay, P.E.**  
North Miami-Dade  
Resident Engineer

**Isa M. Núñez, P.E.**  
FDOT Construction  
Program Manager

# Meet the Maintenance Team



**Gus Pego, P.E.**  
District Six Secretary

**Debora Rivera, P.E.**  
District Six Director of  
Transportation Operations

**Rudy Garcia, P.E.**  
District Six  
Maintenance Engineer

**Sam Al-Said**  
Maintenance  
Contracts Manager

**Dennis Fernandez,**  
District Structures  
Maintenance  
Administrator

**Guy Gladson, P.E.**  
North Miami-Dade  
Maintenance Engineer

**Brian K. Jimmerson, P.E.**  
South Miami-Dade  
Maintenance Engineer



# Construction Overview

## Current Projects in District Six

- More than 45 Active Projects
- Approximately \$2 billion
- Projects range from Push Button Projects to major reconstruction including SR 826-836 Interchange Reconstruction and Port of Miami Tunnel



# Construction Overview

## Upcoming Projects in District Six

- More than 50 construction projects letting for the remainder of FY 10/11 and for 11/12
- Projects Range in scope from Landscaping to Reconstruction
- Tallahassee Letting
  - More than \$1 million (state funded)
  - All Federally funded Projects
  - Proposal Holders posted
- District Lettings – all others



# Maintenance Overview

## Current Maintenance Program

### – Routine Maintenance Contracts

- Traditional Work Order Contracts with a specified work mix and associated pay items

### -Asset Maintenance Contracts & Performance Based

- Contractor shall maintain the specified maintenance feature to a minimum maintenance threshold
- Current Asset Maintenance Contracts:
  - District Wide Drawbridges
  - Limited Access Facilities (Miami-Dade)
  - All Facilities in Monroe County

### - Bridge Rehabilitation Projects



# Maintenance Overview

## Current Maintenance Contract Issues

- **Minimum Qualifications**
  - Need to read contracts to become familiar with minimum experience requirements.
  - Future requirements on routine maintenance contracts.
- **Bonding Requirements**
  - Performance Bonds are required to secure the contracts.

# Doing Business with FDOT



**Michelle Guidry**  
**District Letting Coordinator**

**Martha Hevia**  
**District Procurement Coordinator**

**Rolando Mesa**  
**Customer Service Coordinator**

# Contract Types



<b>GOVERNED BY FLORIDA STATUTE 337.11</b>	<b>GOVERNED BY FLORIDA STATUTE 287.057</b>
<b>DISTRICT CONTRACTS (E CONTRACTS)</b>	<b>INVITATION TO BID (ITB)</b>
<b>PRE-EVENT CONTRACTS (Z CONTRACTS)</b>	<b>REQUEST FOR PROPOSALS (RFP)</b>
<b>FIXED CAPITAL OUTLAY (FCO)</b>	<b>INVITATION TO NEGOTIATE (ITN)</b>
<b>DESIGN BUILD - PUBLIC PRIVATE PARTNERSHIP (PPP)</b>	<b>INFORMAL BIDS</b>

# District Contracts



- **Low bid**
- **Advertised monthly by “letting” date**
- **District Six lettings (E - Contracts)**  
<http://www.dot.state.fl.us/contractsadministrationdistrict6>
- **NOTE: Central Office lettings (T - Contracts)**  
<http://www.dot.state.fl.us/cc-admin/>

# Vendor Eligibility



**Must be registered in My Florida Marketplace**

**<https://vendor.myfloridamarketplace.com>**

- **Un-check commodity code: 991-001 “NO BIDS DESIRED”**



# Bid Solicitation Notices

To receive e-mail notification of Florida Department of Transportation advertised projects

<http://www2.dot.state.fl.us/ContractsAdministration/bsnmail.asp>

# FDOT Prequalification



- **Required for construction contracts greater than \$250,000.00**
- **Central Office contact Dennis Kehoe 850-414-4000**  
[http://www.dot.state.fl.us/cc-admin/prequal\\_info/prequalified.shtm](http://www.dot.state.fl.us/cc-admin/prequal_info/prequalified.shtm)
- **Monthly electronic 'Work Underway' updates**  
[http://www.dot.state.fl.us/cc-admin/PreQual\\_Info/Instructions\\_to\\_Submit\\_Work\\_Underway.pdf](http://www.dot.state.fl.us/cc-admin/PreQual_Info/Instructions_to_Submit_Work_Underway.pdf)



# Fax Order Form

- <http://www.dot.state.fl.us/cc-admin/forms/FaxForm.pdf>
  - Estimator's email address required
  - Signature is required
  - Submit forms to: 305-470-5717

# Technical Questions



Submit technical and project-related questions via the Bid Q&A website:

<http://www2.dot.state.fl.us/construction/bidquestionmain.asp>

Public records requests (previous bid tabulations)

- Call 305-470-5404; or
- E-mail [d6.contracts@dot.state.fl.us](mailto:d6.contracts@dot.state.fl.us)



# Bid Submittal

- **Sealed Bids**
  - Hand delivered
  - Mail/Courier
- **Electronic (on-line) Bids**
  - Bid Express

[www.dot.state.fl.us/cc-admin/internetbiddinginfo.shtm](http://www.dot.state.fl.us/cc-admin/internetbiddinginfo.shtm)



# Bid Revision Options

- **Secure fax line: 305-499-2440**
- **Personally**
- **Bid Express**



# Common Bid Errors

- **Math errors**
- **Lack of Bid Bond / Cashier's Check**
- **Blank bid items**
- **Company name not matching name on Proposal Holder's List**
- **Company name not on all bid documents**



# Bid Bonds VS. Contract Bonds

- **Bid Bonds**: 5% Proposal Guaranty for Bids in excess of \$150,000.00.
- **Contract Bonds**: 100% of the contract amount.

# Disadvantaged Business Enterprise (DBE) Affirmative Action Plan



- **Instructions provided with form 275-030-11**
- **Must be approved before contract award**
- **Valid for three (3) years**
- **Submit with bid or mail to:**

**Attention Carol Greene  
FDOT Equal Opportunity Office  
605 Suwannee Street, MS 65  
Tallahassee, Florida 32399-0450  
Fax: 850-414-4879**



# Contract Awards

- **FDOT awards contracts via e-mail**
- **Execute and return all required documents within 10 calendar days**
- **For bonding or insurance issues contact:**  
**District Contracts Office**  
**305-470-5404**



# E-Verify

- **Executive Order No. 11-02** signed by the Governor of Florida on January 4, 2011
- **Available online:** [www.uscis.gov/e-verify](http://www.uscis.gov/e-verify)

# New Bidder Orientation



- Offered in District Six once monthly
- 10:00 AM to 12:00 PM
  - April 26, 2011
  - May 17, 2011
  - June 21, 2011
- To register contact:
  - Rolando Mesa
  - 305-470-5404
  - Rolando.Mesa@dot.state.fl.us
  - D6.contracts@dot.state.fl.us



# The Bonding Process

- **Developing a Business Plan**
- **Establish Key Relationships**
  - **Surety Bond Specialist**
  - **Construction Oriented CPA**
  - **Attorney knowledgeable in Construction Law**
  - **Bank friendly to the Construction Industry**

# DBE Testimonial



**Susana Herrera**

**Community Asphalt Corporation**



# Questions & Answers

**Information about this event and related information and documents can be found at:**

**[www.fdotmiamidade.com](http://www.fdotmiamidade.com) or**

**[www.dot.state.fl.us/contractsadministrationdistrict6/](http://www.dot.state.fl.us/contractsadministrationdistrict6/)**

**FDOT District Six Contracts: 305-470-5404**